



National Public Service

DEPARTMENT OF PERSONNEL MANAGEMENT

CIRCULAR INSTRUCTION NO. 12 OF 2022

DATE: 4th July 2022
FILE: SEC: 4-10
TO: ALL AGENCY HEADS
ALL PUBLIC SERVANTS AND EMPLOYEES

SUBJECT: RELEASE OF PUBLIC SERVANTS AND EMPLOYEES TO CAST THEIR VOTES IN NATIONAL CAPITAL DISTRICT

This Circular Instruction issued shall be read together with Circular Instruction No. 8/2022 and specifically to inform all Public Servants and Employees residing in National Capital District that **Wednesday, 6th July 2022 is the voting day.**

It is a very important national event and Agency Heads have to give public servants and employees time off on Wednesday, 6th July 2022 to exercise their constitutional rights in voting for their leaders but **resume normal duties on Thursday, 7th July 2022.**

For those public servants and employees voting in Central and Gulf Provinces, Agency Heads shall give them ample time to travel to their polling venues to vote and return.

There will be some public servants and employees whose names are not registered in NCD but in their Provinces, Agency Heads are urged to exercise some understanding in allowing your staff to express their constitutional rights during this election.

All inquiries about this Circular Instruction must be made to the **Acting Deputy Secretary** for Policy Development and Reforms or his officers on the following telephone numbers: **327 6335, 3276322, 327 6443 or 3276352.**



"RISE UP, STEP UP, SPEAK UP"

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