



DEPARTMENT OF PERSONNEL MANAGEMENT
Office of the Secretary

CIRCULAR INSTRUCTION NO 11 OF 2022

DATE : 16th JUNE 2022

FILE : SEC: 4-10

TO : ALL DEPARTMENTAL HEADS
ALL PROVINCIAL ADMINISTRATORS
ALL HEADS OF OTHER PUBLIC AUTHORITIES
ALL PUBLIC SERVANTS

**GOVERNMENT PAYROLL SYSTEMS, BUSINESS PROCESSES AND POLICIES
REVIEW BY DELOITTE**

The above Agencies and Provincial Administration are hereby advised that the Government has engaged Deloitte as an independent auditor to review the current Government Payroll Administration aspects. In particular payroll business processes and related pay policies and the application of Ascender Pay.

All government agencies are to observe the audit schedule as indicated in the attached schedule. Agencies not listed in the schedule will be interviewed as and when required by the audit team. Agencies with existing issues relating to the payroll business processes and or the existing pay policies and guidelines should document their concerns and forward to audit the team as soon as practical.

All Heads of Departments, Authorities and Provincial Administration are now required to give appropriate level of assistance to enable the audit team to have access to the relevant information and interview Payroll Managers and Administrators to collect the required data.

“RISE UP, STEP UP, SPEAK UP”

P. O. Box 519, WAIGANI, 131, NCD, Papua New Guinea

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To enable the audit team to complete the review in time before the new Government is in place Agency Heads are to ensure that the schedule is strictly observed.


TAIES SANSAN (MS)
Secretary



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