



**DEPARTMENT OF PERSONNEL MANAGEMENT**  
*Office of the Secretary*

**CIRCULAR INSTRUCTION NO. 08 OF 2022**

**DATE:** 04<sup>TH</sup> MAY 2022

**FILE:** SEC: 4-10

**TO:** ALL NATIONAL DEPARTMENTAL HEADS  
ALL PROVINCIAL ADMINISTRATORS  
ALL HEADS OF OTHER PUBLIC AUTHORITIES  
ALL PUBLIC SERVANTS

**SUBJECT:** RELEASE OF PUBLIC SERVANTS AND  
EMPLOYEES TO CAST THEIR VOTES IN THE  
2022 NATIONAL GENERAL ELECTIONS

The 2022 National Elections will be conducted over the period **12<sup>th</sup> May to 29<sup>th</sup> July 2022** and each and every public servant and employee must be accorded the opportunity to cast their votes. In many instances, this will require that permission is granted for public servants and employees to leave work early or arrive late for this purpose to visit their nearest polling booth.

This instruction is particularly important in Highlands Provinces and most urban centres, where the Electoral Commission has arranged for two weeks for voting, starting from **09<sup>th</sup> July to 22<sup>nd</sup> July 2022**, and each person to make their voting arrangements.

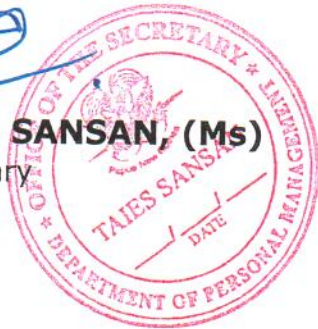
As far as possible, each person should arrange to vote in their own time, for example, before and after normal Public Service commencement times. Where it has not been possible for them to vote in their own time, due for example to waiting/queuing time, or travel time, Agency Heads shall allow a reasonable period of absence with pay during the said period, where requested, to enable each public servant and employee to cast their votes.

The Government anticipates your kind cooperation in providing sufficient encouragement to our citizens to participate in this important National event.

**"RISE UP, STEP UP, SPEAK UP"**

All inquiries about this Circular Instruction must be made to the Acting Deputy Secretary for Policy Development & Reform or his officers on the following telephone numbers: 3276403, 3276336, 3276309 ,3276392 and 3276373.

  
**TAIES SANSAN, (Ms)**  
Secretary



“RISE UP, STEP UP, SPEAK UP”