DATA CLEANSING CONSULTATIVE FORUM APEC HAUS 29th APRIL 2024

Alesco System GL Data Cleansing

PRESENTATION BY DEPARTMENT OF FINANCE

Presentation Outline

- **INTRODUCTION**
  - GL Cleansing for PNG Government Payroll Structure

- **The Government's Payroll Function and responsible Departments in Alesco**

- **GENERAL LEDGER CLEANSING WORKFLOW**
  - Alesco PE Budget Loading/Update
  - Data Gatering

- **ISSUES IDENTIFIED IN THE ALIGNMENT OF VOTE CODES**
  - Invalid position vote code report (Excel Format)

- **WAYS FORWARD IN ADDRESSING THE ISSUES IDENTIFIED**

- **CONCLUSION**

Introduction

General Ledger cleansing is crucial for all Government Departments **financial reporting, decision-making, and compliance purposes**. It provides a reliable and accurate snapshot of a company's financial health, which is essential for stakeholders and for management to make informed decisions.

The Payroll General Ledger cleansing and financial reporting remains a priority for Department of Finance.

The Government Payroll Function in Alesco & Responsibilities.

- There are two modules in the Alesco.

- (i) HR (ii) Payroll – accounting side
  - *Responsibilities*
    - *Dept. of Personal Management - Approves the HR/Payroll structure for all government agencies and enters into the Alesco payroll system.*
    - *Dept. of Treasury - Assign vote codes for each agency structure approved by DPM.*
    - *Dept. of Finance - Uploads the PE Budget for each agency and their vote/cost code in the Alesco payroll system.*

General Ledger Cleansing workflow

- **Alesco PE Budget Loading & Update**
  - A new PE budget is loaded into the Alesco HR Payroll System, superseding the previous year's PE Budget, i.e Current position vote code against New PE Budget vote.

    This information (annual budget per activity) is reflected in RFIN reports.

  - Data validation is done on current position vote to confirm each vote code has a budget for the current year.

Data Gathering

- What is done? Run report for each of agencies active position, account number and other information. This report will determine:

  - Agencies with valid position account number

  - Agencies with invalid positions account number

  - Agencies with valid and invalid position account numbers

Agencies with valid position vote codes

ADMIN_LOCATION	POSITION COUNT	VALID VOTE CODE	INV VOTE CODE	TOP 20
AGENCIES WITH VALID POSITION VOTE CODES				
as of 26 April 2024				
EDU - Morobe Prov	8677	8677	0	1
EDU - Madang Prov	5820	5820	0	2
EDU - East Sepik Prov	5396	5396	0	3
EDU - Westn Highlands Prov	4977	4977	0	4
EDU - Enga Prov	4263	4263	0	5
EDU - Simbu Prov	3691	3691	0	6
EDU - North Solomons Prov	3550	3550	0	7
EDU - West New Britain Prov	3481	3481	0	8
EDU - Milne Bay Prov	3351	3351	0	9
EDU - Central Prov	3267	3267	0	10
EDU - Sandaun Prov	3235	3235	0	11
EDU - NCD	2529	2529	0	12
EDU - New Ireland Prov	2347	2347	0	13
Morobe Provincial Health Authority	1888	1888	0	14
Corrective Institution Services	1849	1849	0	15
EDU - Oro Prov	1817	1817	0	16
Enga Province Village Court	1694	1694	0	17
Health - PHA East Sepik Province	1643	1643	0	18
Health - Port Moresby General Hospital	1492	1492	0	19
Judiciary Services	1467	1467	0	20

Agencies with invalid position vote code

ADMIN_LOCATION	POSITION COUNT	VALID VOTE CODES	INVALID VOTE CODES	TOP 20
**AGENCIES WITH INVALID POSITION VOTE CODES**				
as of 26 April 2024				
Christian Health Services	5724		5724	1
EDU - Hela Province	2035	21	2014	2
ABG Dept of Health	1061		1061	3
Hela Provincial Health Authority	748		748	4
WC - East Sepik Province	696		696	5
WC - Morobe Province	600		600	6
WC - Southern Highlands Province	510		510	7
WC - Madang Province	487		487	8
ABG Dept of Police, Corrective Services & Justice	410		410	9
WC - Milne Bay Province	409		409	10
WC - East New Britain Province	404		404	11
WC - Sandaun Province	377		377	12
WC - Enga Province	370		370	13
WC - Western Province	354		354	14
WC - Simbu Province	338		338	15
WC - Western Highlands Province	327		327	16
WC - Central Province	304		304	17
WC - Hela Province	289		289	18
WC - Eastern Highlands Province	288		288	19
ABG Dept of Community Government	227		227	20

GL Cleansing Completed

ADMIN	ADMIN_LOCATION_DESCRIPTION	POS_COUNT	VALID_POS_ACCT#	INV_POS_ACCT#	CLEANSED_POS_ACCT#	% CORRECT
ATG	Attorney General	1113	1025	88	88	100.00
EDU	Education - Head Office	842	840	2	2	100.00
EDU59	EDU - Westn Highlands Prov	4999	4997	2	2	100.00
EDU63	EDU - Morobe Prov	8688	8685	3	3	100.00
EDU65	EDU - East New Britain Prov	4002	4001	1	1	100.00
EDU67	EDU - North Solomons Prov	3620	3566	54	54	100.00
EDU72	EDU - Jiwaka Province	2977	2230	747	747	100.00
EDU73	EDU - Hela Province	2017	1931	86	86	100.00
HLTEB	East New Britian Provincial Health Authority	930	646	284	284	100.00
HLTEH	Health - PHA Eastern Highlands	1021	0	1021	1021	100.00
HLTEN	Enga Provincial Health Authority	1320	0	1320	1320	100.00
HLTJP	Jiwaka Provincial Health Authority	865	695	170	170	100.00
HLTLA	Health - Laloki Hospital	161	0	161	161	100.00
HLTMB	Health - PHA Milne Bay	935	0	935	935	100.00
HLTMN	Health - PHA Manus Province	368	0	368	368	100.00
HLTNI	Health - PHA New Ireland	801	0	801	801	100.00
HLTSH	Health - PHA Southern Highlands	1324	0	1324	1324	100.00
HLTWB	Health - PHA West New Britain	955	0	955	955	100.00
HLTWH	Health - PHA Western Highlands	850	0	850	850	100.00
IRC	Internal Revenue Commission	1852	1359	493	493	100.00
PHACE	Central Provincial Health Authority	671	9	662	662	100.00
VCENB	East New Britain Prov Village Court	462	455	7	7	100.00
VCESP	East Sepik Prov Admin Village Court	1162	751	411	411	100.00
VCMBP	Milne Bay Provincial Admin Village Court	858	857	1	1	100.00
VCMOR	Morobe Prov Admin Village Court	957	614	343	343	100.00
VCSAN	Sandaun Provincial Admin Village Court	506	357	149	149	100.00
VCWHP	Western Highlands Prov Village Court	780	773	7	7	100.00
28	TOTAL	45,036	33,791	11,245	11,245	

Summary update for GL Cleansing

	POSITION		
	POSITION COUNT	VALID VOTE CODE	INVALID VOTE CODE
79 AGENCIES WITH INVALID VOTE CODES	62,805	43,889	18,916
163 AGENCIES WITH VALID VOTE CODES	123,935	123,935	-
TOTAL	186,740	167,824	18,916
		90%	10%

❑ We have 242 Government Agencies with 186 thousand positions in the Alesco HR/Payroll System.

❑ 18, 916 needs to be cleanses, ie. 10% of the total Agencies yet to be cleansed.

Issues Identified

- Invalid position vote code by Admin locations

- Approved Department structures/ re-organisations are entered into the Alesco HR system without the creation of new votes codes.

- The invalid position vote codes on RFIN Reports in Alesco are showing as an 'unknown' vote.

- The PE GL data is posted to IFMS System fortnightly, but because of the invalid occupancy vote code, this salary expenditure goes into Suspense Account and not to the position vote code it should go to.

Ways Forward

- The timing of implementation on new organisation structures, in the case if there are newly created Divisions or positions there should be a close coordination with agencies concerned, DPM and Treasury.

- DoF (payroll accounting Branch) informs all agencies with invalid codes.

- Agencies then report back to Dept of Finance with corrected position vote codes for bulk position and occupancy vote to be uploaded in the Alesco System.

Conclusion

- In conclusion, the significance of data cleansing cannot be overstated.

  It is a collective responsibility that demands collaboration and diligence from each of us.

  Let us embark on this journey together, fortified by our commitment to excellence and integrity in financial management.

Contact for GL Data Cleansing

- **Core Application Support –Payroll**
- **On : 3011400 ext: 861**
- **Email: itdhelpdesk@finance.gov.pg**

THANK YOU!